

CAI Board Leader Certificate Training Webinar Series Mondays & Wednesdays in October

BOARD MEMBERS (and those just thinking about becoming active in your Board)

CAI WNY - in coordination with CAI National – is happy to announce our **Board Leader Certification Course Series**.

NEVER has it been more important to have informed, prepared, and proactive leaders at the forefront of our communities. To answer that call, we are offering this series of lectures in conjunction with CAI National to provide you with training and support your community needs.

Five Luchtime Webinar Presentations (*These will be recorded and provided to the registrants – in case you miss one or more – so you can review at your convenience. Participation in the webinar presentation will allow the opportunity to ask questions.)

- Module 1: **Governing Documents and Roles & Responsibilities** (October 11 at 12:30)
- Module 2: **Communications, Meetings and Volunteerism** (October 13 at 12:30)
- Module 3: **Fundamentals of Financial Management** (October 18 at 12:30)
- Module 4: **Professional Advisors and Service Providers** (October 20 at 12:30)
- Module 5: **Association Rules and Conflict Resolution** (October 25 at 12:30)

OPTION #1:

FULL CERTIFICATION PACKAGE: (\$50 for CAI members/ \$100 for non-members)

This package includes:

ALL FIVE Webinar Presentations

***A full package of program materials:**

1. Model Code of Ethics for Community Association Board Members
 2. Community Association Governance Guidelines
 3. Rights and Responsibilities for Better Communities
 4. Including support materials:
 - The Board Member Toolkit, a best-selling book from CAI Press
 - The Board Member Toolkit Workbook
 - Various brochures and publications, such as The Homeowner & the Community Association
- A copy of CAI's award-winning *Common Ground*™ magazine

Finally, a CAI Board Leader Certificate issued by CAI National indicating your completion of the course.

*All materials will be shipped directly to your home.

OPTION #2:

OR You can simply register for ANY ONE of the Luchtime Webinar Presentations
(\$10 per presentation for members or \$20 for non-members)

Please make check payable to: CAI WNY

Return completed application with full payment to:

**CAI WNY
2117 Buffalo Road, #621
Rochester, NY 14624**

APPLICATION

Board Leadership Training Certificate Series

*Please Complete the application below and indicate WHICH package you are applying for.
In the case of Option 2 - please indicate specifically WHICH presentations would like to attend*

Please PRINT

YOUR NAME:

YOUR MAILING ADDRESS:

YOUR EMAIL ADDRESS:

YOUR PHONE NUMBER:

NAME OF YOUR ASSOCIATION:

NAME OF YOUR MANAGEMENT COMPANY:

ARE YOU CURRENTLY A BOARD MEMBER? (Please indicate any office you may hold)

ARE YOU A MEMBER OF CAI?

Please indicate which package you are registering for:

_____ **OPTION #1 - FULL PACKAGE** (This includes ALL presentations, materials videos of presentations and Board Leadership Certificate from CAI National

(\$50 for CAI Members/ \$100 for non-members)

**Memberships must be verified and in good standing)*

_____ **OPTION #2 - Individual Webinar Presentations**

(\$10 per presentation for members/ \$20 per presentation for non-members)

_____ **Module 1: Governing Documents and Roles & Responsibilities (October 11 at 12:30)**

_____ **Module 2: Communications, Meetings and Volunteerism (October 13 at 12:30)**

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